PEERINGDB BOARD MEETING
Thursday, 4 February 2016 1600h UTC
Teleconference

MINUTES
Approved by Board, March 4th, 2016

Attendees:
Aaron Hughes, President/Chair, Director
Patrick W. Gilmore, Vice President, Director
Matt Griswold, Director

Note Taker:
Chris Caputo, Secretary/Treasurer

1. The Chair called the meeting to order at 1606h UTC, noting that Job Snijders is pardoned and Arnold Nipper is absent.

2. Agenda Review.

    Consideration of common mailing list for Board and Officers added to "Any other business".

3. Adoption of Meeting Minutes.

    It was moved by Patrick Gilmore, and seconded by Matt Griswold, that:

    "The PeeringDB Board adopts the January 7th, 2016 Board Meeting Minutes, as written."

    The motion carried with no objections.

4. 20C, LLC Contract Updates.

    [Director Matt Griswold is a principal at 20C, LLC.]

    Aaron indicated there will be two contracts with 20C, LLC. The first contract will be regarding a snapshot of the PeeringDB 2.0 code at launch, and a second contract will be regarding maintenance of the code post-launch.

    Matt offered to have his lawyer draw up the agreements. Aaron supported this.

There was agreement to wait on involving the PeeringDB lawyer until after receiving documents from Matt. Matt will try to get these documents by the end of the week.

5. PeeringDB 2.0 Launch Update.

Matt said the import of legacy data provided by CAIDA (Center for Applied Internet Data Analysis) is going well, and he expects this to be complete in about a week. Launch on March 1st is feasible, but Matt is concerned about insufficient notice to the community.

Aaron indicated moving the launch date to March 15th is a good idea, since March 1st is less than a month away. Aaron asked Matt to get a notice out to the community soon, so feedback can happen on the proposed launch date. Also, at NANOG next week, Aaron will bring up the March 15th launch date, in an effort to solicit feedback.

6. Conflict of Interest Forms Update.

Aaron has now finished the forms and will get them out to the Board members to be completed.

7. Creation of Committees.

Aaron indicated that Job is working on a charter for the Admin Committee, a committee whose purpose is to oversee the adminstrator mission and volunteers.

Aaron indicated that he has discussed the Product Development Committee with Matt, a committee whose purpose is to study and recommend PeeringDB feature needs. The Product Development Committee may or may not hire 20C, LLC for future feature development.

In regards to the size of committees, Matt suggested six people, consisting of two Board members, two admins, and two community members. Aaron suggested two Board members and four others, with a maximum of two admins.

Aaron recommended himself and Matt for the Product Development Committee with Aaron as chair, and Job and Patrick for the Admin Committee with Job as chair.

It was moved by Patrick Gilmore, and seconded by Aaron Hughes, that:

"The PeeringDB Board appoints Board Members Aaron Hughes and Matt Griswold as the members of the PeeringDB Product Development Committee, noting Aaron Hughes as Chair."

The motion carried with no objections.

It was moved by Aaron Hughes, and seconded by Patrick Gilmore, that:

"The PeeringDB Board appoints Board Members Job Snijders and Patrick Gilmore as the members of the PeeringDB Admin Committee, noting Job Snijders as Chair."

The motion carried with no objections.

8. Marketing Update.

   Aaron led a discussion of proposed logos. The group decided on the following logo for now, with the caveat that rebranding can happen in the future.:

   Aaron is donating the funds for the crowdsourcing effort to obtain the logo. He will secure the legal rights for the logo for PeeringDB.

9. Any other business.

   Discussion of common mailing list for Board and Officers. Aaron will create a common list for internal use. Mail to the existing list for Board members, board@peeringdb.com, will continue to go only to the elected Board members.

10. Adjournment.

    The Chair entertained a motion to adjourn at 1652h UTC. Patrick Gilmore moved to adjourn, seconded by Matt Griswold. The meeting adjourned with no objections.